

Great Start Collaborative-Oakland Parenting Education & Family Support Subcommittee Meeting Notes

June 25, 2009
1:00 – 3:00 p.m.
CARE House

In Attendance:

Miriana Milo, Carehouse; Joyce Siggall, OLHSA-Head Start; Bridget Hanigan, 4C; Gerri Smalley, Oakland Schools; Charles Ludwig, Carehouse; Sabrina Williams, Parent Rep; Donna Lackie, OS; Lisa Sturges, GSC-O

Action Agenda Status:

PARENTING EDUCATION & FAMILY SUPPORT			
Families support and guide the early learning of their infants and young children.			
OBJECTIVE/ACTION STEP	TARGET DATES	PROGRESS MEASURES	STATUS
Goal PE/FS1: <i>Increase the awareness, utilization, and communication of existing parenting education and family support services in order to empower parents to assist their families in becoming self-sufficient.</i>			
Strategy PE/FS1.A: Create a Parenting Education and Family Support Resource Guide for families with young children			
PE/FS1.A.1 -Create a dissemination plan for the Resource Guide (to partners and community).	10/31/08	Completion of a dissemination plan for the Resource Guide (i.e. order forms, number set aside for partners).	Lisa brought in a draft of the second edition of the parent resource guide. The group reviewed this draft and had several suggestions for changes, edits, additions and deletions. Lisa will submit these to Jean and bring the final draft to the next meeting. The final draft should go to print by August to be printed by September.
PE/FS1.A.2 -Solicit feedback from users of	7/31/09	Feedback is collected from users	See Above

the parent education resource guide.		(i.e. tear out postcard, survey).	
PE/FS1.A.3 -Revise parent education resource guide as needed, research potential funding sources and disseminate resource guide on an annual basis.	10/31/09	Resource guide is revised/changed and disseminated on an annual basis.	See Above
Strategy PE/FS1.B: Create a central database and calendar for programs and services for young children and their families.			
PE/FS1.B.1 -Assess the feasibility of coordinating with other existing efforts, such as the Oakland Youth Assistance Calendar, WIKI site, 211 and Oakland Helplink,	09/30/09	The feasibility of coordinating with other existing efforts is reported; a plan for coordination is discussed.	No updates
Strategy PE/FS1.C: In conjunction with the Community Engagement workgroup, outreach to the community to increase utilization of parenting resources throughout the community			
PE/FS1.C.1 -Create a plan for activities related to Parenting Awareness Month	1/31/09	Working with Oakland Parenting Awareness Coalition, a plan is created for Parenting Awareness Month (i.e. outreach, promotion, activities and/or events).	No updates.
PE/FS1.C.2 -Research the feasibility of creating a traveling exhibit/kiosk for parent resources	6/30/09	A workgroup is created to research the feasibility of creating a traveling exhibit/kiosk for parent resources (i.e. location, cost, resources); findings are reported.	The kiosk will be at the Pee Wee Patch in Lake Orion for the month of July. Feedback from the Farmington Library was positive. They enjoyed sharing parenting resources with the families that come to their location.
Strategy PE/FS1.D: Provide training on the importance of early childhood development and community resources, including empowering parents			
PE/FS1.D.1 -Create a “train the trainer” model focusing on the importance of early childhood development and community resources.	4/30/09	A model is created which focuses on communicating the importance of early childhood development and community resources.	No update
PE/FS1.D.2 -Implement the model in schools and with community partners, aligning with Great Start Community	7/31/09	The model is implemented in schools and with community partners.	See above

Awareness Action Plan.			
Strategy PE/FS1.E: Create “Parenting your Infant/Toddler/Preschooler” toolkits			
PE/FS1.E.1 -Research existing publications to see what is already in place and what is needed	4/30/09	Existing publications are reported on.	Lisa brought in a cost analysis sheet. The group discussed final count needed for each set of toolkits. The group also discussed specific places to disseminate. Finally, the group looked at the items in each toolkit and reviewed specific items which were needed to be located. The group suggested places to find them. For next month, Lisa will follow up with specific programs to check on their willingness to participate. Lisa will also add up total cost for this project. If budget allows, this would be done in the next fiscal year October or November.
PE/FS1.E.2 -Work with community partners to create contents, based on key parenting concepts at each of these ages	7/31/09	Key parenting concepts are named; contents are created.	See above
PE/FS1.E.3 -Create a dissemination plan, based on available resources to reproduce (such as web-based, through programs, libraries, birthing hospitals, physicians, etc).	10/31/09	A dissemination plan is created.	See above
Goal PE/FS2: <i>Every family with young children has the skills and knowledge needed to provide learning opportunities, leading to school readiness for their children.</i>			
Strategy PE/FS2.A: Provide high quality parenting education and family support services that is research based.			
PE/FS2.A.1 -Research the feasibility of expanding the conference to two locations	10/31/08	A workgroup to research the feasibility of expanding the conference will be created.	Donna led a discussion on planning for the 2010 conference(s). Due to questionable funding, it is important for our group to decide what our vision for this conference is. One area that was discussed was whether we should consider

			<p>charging a small fee (such as \$10). Chuck suggested that this would raise the commitment to come to the conference once registered. Donna also suggested some alternatives to charging a fee that would reduce costs. First, to reduce the cost of the keynote she suggested that we could use a keynote that wouldn't cost money. We have a lot of talent in Oakland County that we could use. Second, to reduce the cost of food she had several suggestions. (1) We could have the food donated but that would take more time/effort, (2) we could only offer lunch (not breakfast), (3) we could reduce the time to end at 12 and not offer lunch, or (4) we could offer lunch at a reduced rate or the ability for participants to pack. Finally, to reduce costs, the group discussed child care cost. We discussed (1) whether we should charge a fee/child with a scholarship option or (2) not offer child care. The group believed that child care was important for this to be a family event. We discussed only paying for the lead teacher and then asking for volunteers for the aides. Donna also suggested some areas to make money. She suggested that we could look into getting grants, sell advertising space in the program, charging vendors and also only offering the conference at one central location.</p>
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PE/FS2.A.2 -Hold annual parenting conference for families with young children.	5/31/09	Parenting Conference will have been provided.	See above
Strategy PE/FS2.B: Assess the availability and accessibility of existing parent education and family support services in Oakland County			
PE/FS2.B.1 -Define what information we want and/or need to know when we assess existing parent education and family support services for Oakland County.	10/31/08	Guidelines for what assessment is necessary for Oakland County will be reported.	The group has been discussing the possibility of using the “5 protective factors for promoting healthy families.” Lisa brought in the revised version of the one-page document we have been creating which includes definitions for the 5 protective factors as well as key programs and trainings available. The group discussed the possibility of offering 2 professional trainings and 2 parent trainings. The group agreed that at the next meeting we would decide what our goals were for this model.
PE/FS2.B.2 - Complete an assessment of existing parent education and family support services to include types of programs, location or area served, and other information as defined in PE/FS2.B.1	12/31/08	Present assessment of parent education and family support services to GSC-O Strategic Leadership (ideas include geomapping or other visual techniques)	See above
PE/FS2.B.3 -Research standards of quality and research-based practices by type of program.	3/31/09	Report on findings.	See above
PE/FS2.B.4 -Work on accessing additional funding to expand current parenting education and family support services in Oakland County.	9/30/09	Potential funding sources are identified and at least one proposal for funding is completed.	See above

Other Issues and Concerns:

We will need to begin work on our Year Three Action Agenda throughout the summer months. A draft will be due by Labor Day. Lisa brought in a beginning draft at this meeting but we ran out of time. At our July meeting we will begin the meeting with this. She will send it prior to the meeting for review.

Announcements:

Next Steps:

The next meeting is scheduled for July 23rd, 2009 from 1:00-3:00 at Carehouse.